



## Your Scholes Privacy Policy

The new **General Data Protection Regulations** (GDPR) which came into effect on 25<sup>th</sup> May 2018 increases your control over your personal data. The information below summarises how we collect, use and store your data.

### **Who we are**

We are 'Scholes Community Response Team'. A group of people rising to the challenges of Covid 19 emergency and led by the Reverend Andy Nicholson and a group of Scholes residents including two Scholes Parish Councillors.

### **How we collect your data**

We will collect information when you initially contact us. This may be updated by you at any time during our contact with you. We will collect your name, address, telephone number, email address and an emergency contact in order for us to fulfil our duties.

### **How we store your data**

Information is stored securely on a Google drive. Access to this drive is limited to those within the planning team.

### **How we use your data**

Lists of people volunteering. To support those in need.

Lists of people to help. To be supported by volunteers.

This data will be used to coordinate efforts to provide help to those in need.

### **How long do we keep your data**

Data will only be kept as long as you need help with the Covid 19 pandemic. After that, all data will be deleted. We will notify you of when this will take place.

### **Your rights**

You have the right to request a copy of the personal data we hold on your behalf. You can request corrections to any data. You also have the right to request for your data to be deleted at any time. If you choose to request this, then we will be unable to continue to help you.

Your data will only be shared with other organisations for the purpose of providing help and support. It will not be shared to any other party for any other purpose, unless required by law.

---

All data is collected and secured under GDPR guidelines and is only used for the purposes of providing help and support in the Community. For further details, please visit our Website and view our privacy policy.